

REPORTING REQUIREMENTS

Louisiana Recovery Authority – February 10, 2010

REPORTING REQUIREMENTS AND HUD

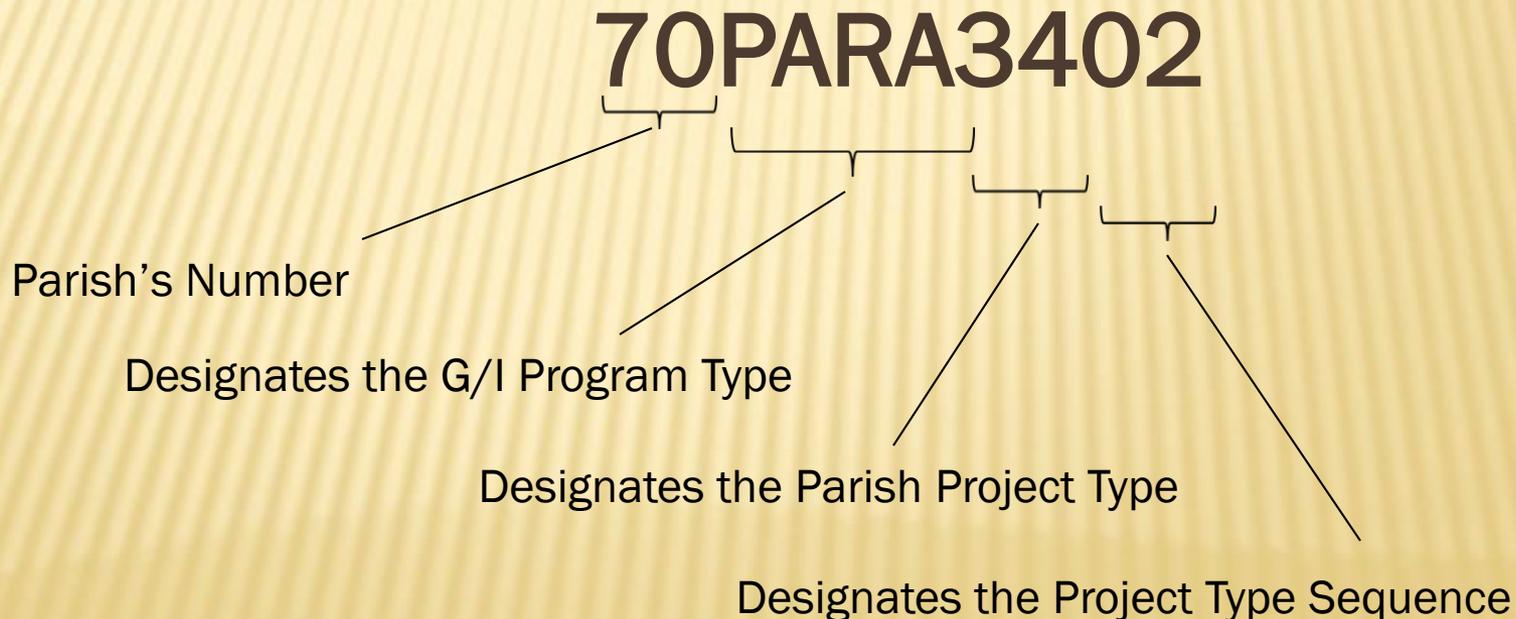
- ✘ Parish CEAs require *“Grantee shall submit to the OCD, on a schedule and dates to be provided by the OCD, a report of project progress and beneficiary data in a format to be provided by the OCD.”*

REPORTING REQUIREMENTS AND HUD

- ✘ HUD requires the LRA/OCD to report activities for CDBG Disaster Recovery grants on a quarterly basis.
- ✘ Reporting requirements include:
 - + Amount expended in the quarter
 - + A progress narrative of activities in which funds have been expended
 - + Performance measures for those activities as determined by the type of activity

THE PROJECT TYPES

- ✘ Based off descriptions in the parish proposals, all projects will be assigned a project number, Example:



THE PROJECT TYPES

- ✘ Some of our reporting requirements can be pulled off of project applications
- ✘ Other information will be required as parishes submit Requests for Payment
- ✘ The exact reporting requirements will be determined based off of the project type
- ✘ Reporting is to be provided on an *incremental basis* from time of last submission of Request for Payment
- ✘ CAVEAT: Due to some special types of projects, exceptions may be required and will be dealt with on a case-by-case basis

INFRASTRUCTURE PROJECTS

- ✘ Exact performance measure to report is determined by project type:
- ✘ Examples:
 - + Drainage - # of linear feet of public improvement
 - + Levees - # of linear miles of public improvement
- ✘ Beneficiary data will come from project application

HOUSING PROJECTS

- ✘ Beneficiary data is to be provided on an *incremental basis*
- ✘ Example:
 - + Homeowner Rehabilitation - # of households benefitting and # of housing units since last Request for Payment
- ✘ Where LMI is the national objective, a breakdown between LMI (less than 80% of AMI) and non-LMI

ECONOMIC DEVELOPMENT PROJECTS

- ✘ Required performance measures should be reported on an *incremental basis* since last Request for Payment
- ✘ Performance Measures are:
 - + # of persons benefitting
 - + # businesses effected
 - + # of permanent jobs created/retained
- ✘ Where LMI is the national objective, a breakdown between LMI (less than 80% of AMI of job salary) and non-LMI

CONCLUSION

- ✘ Required reporting will be provided with the Requests for Payment through the online system
- ✘ Performance measures are dependent upon the type of project
- ✘ The online system will be available in approximately 4 weeks. Until then, continue to submit paper Requests for Payment

