

NOTICE OF INTENT

Title 4 Office of the Governor, Louisiana Recovery Authority Louisiana Recovery Authority Board (LAC 4:VII (Chapter 25))

Notice is hereby given, in accordance with the Administrative Procedure Act, R.S. 49:950 et seq., that the Office of the Governor, Louisiana Recovery Authority, pursuant to authority vested in the Louisiana Recovery Authority by R.S. 49:220.1 et seq., proposes to adopt rules governing the Louisiana Recovery Authority Board, LAC 4:VII (Chapter 22), to provide for the operation and governance of the Louisiana Recovery Authority Board and task forces and committees of the board.

Section 2501. Board Members, Terms of Office, Expense Reimbursement

A. The Louisiana Recovery Authority Board shall provide leadership and oversight for the activities of the Louisiana Recovery Authority. The board shall consist of thirty-three members. Twenty-nine members shall be appointed by and serve at the pleasure of the governor subject to senate confirmation with no less than two members appointed from each congressional district. In addition to the appointed members, the speaker and speaker pro tempore of the House of Representatives and the president and president pro tempore of the Senate, or their designees who shall be members of the Louisiana Legislature, shall be members of the board.

B. Appointed board members shall serve six year staggered terms. Of the initial members appointed, no more than nine members shall serve terms of two years, no more than ten members shall serve terms of four years and no more than ten members shall serve terms of six years, as designated by the governor.

C. Vacancies in the office of an appointed board member shall be filled in the manner of the original appointment for the remainder of such term.

D. Appointed members of the board shall serve without compensation, but may be reimbursed for reasonable and necessary travel expenses upon the approval of the chairman in accordance with the State General Travel Regulations, PPM 49. Ex officio members of the board may seek per diem and mileage reimbursement in accordance with the rules of his respective house of the legislature.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2503. Selection of Chairman and Vice Chairman, Election of Other Officers

A. The chairman and vice chairman of the board shall be selected by the governor. The board

may elect other officers as it deems necessary to provide functions required as assigned by the board.

B. The chairman of the board shall be the principal executive officer of the board and shall, in general, supervise and control all of the business and affairs of the board. The chairman shall, when present, preside at all meetings and shall perform duties incident to the office of the chairman and other such duties as may be prescribed by the members of the board from time to time.

C. The vice chairman shall perform the duties of the chairman in the absence of the chairman or in the event of his death, inability, or refusal to act. When acting as the chairman, the vice chairman shall have all the powers of and be subject to all the restrictions placed upon the chairman. The vice chairman shall perform such other duties as from time to time may be assigned to him by the chairman or members of the board.

D. In the event the board creates the office of secretary, the secretary shall keep the minutes of the meetings in one or more books provided for that purpose, see that all notices are duly given in accordance with the provisions of state law, be custodian of the board records and keep a register of the post office address of each member which shall be furnished to the secretary by such member, and, in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned to him by the chairman or by the members of the board.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2505. Meetings

A. The board shall meet according to a schedule established by the board, at the call of the chairman, and as otherwise provided by the board.

B. Notice of meetings shall be given to board members and to the general public in accordance with R.S. 42:7.

C. All meetings of the board shall be open, except as otherwise provided by law.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2507. Committees and Task Forces

A. The board shall appoint an audit committee to ensure best practices and procedures in the management of any funds received, expended, or disbursed by the Louisiana Recovery

Authority. The audit committee shall receive and review all reports produced by the inspector general, the legislative auditor, the independent accounting firm or firms engaged by the state or any agency of the state, and by any audit firm or firms retained by the Louisiana Recovery Authority. The audit committee shall present all findings of such reports to the board and make recommendations to the board as appropriate.

B(1). In addition to the audit committee, the board may also create task forces and committees as appropriate which may include members of the board and other stakeholders and conduct work through the use of such task forces and committees, provided that all final decisions shall be by a vote of the board.

(2). Task forces and committees shall include, but not be limited to, the following **subject areas**:

- a. Economic and Workforce Development ~~Task Force~~.
- b. Public Safety ~~Task Force~~.
- c. Infrastructure and Transportation ~~Task Force~~.
- d. Housing ~~Task Force~~.
- e. Environmental ~~Task Force~~.
- f. Public Health and Healthcare ~~Task Force~~.
- g. Human Services ~~Task Force~~.
- h. Education ~~Task Force~~.
- i. Long Term Community Planning ~~Task Force~~.
- j. Federal ~~Legislative Task Force~~ **Legislation**.
- k. State & Local ~~Legislative Task Force~~ **Legislation**.
- l. Coastal Protection ~~Committee~~.

C. The chairman of the board shall appoint the chairman, vice chairman, and members of each task force and committee and shall also appoint members to fill vacancies created on task forces and committees, unless otherwise provided by law or these rules.

D. Task forces and committees shall meet at the call of their respective chairman and as otherwise provided by the board.

E. Notice of meetings shall be given to task force and committee members and to the general

public in accordance with R.S. 42:7.

F. All meetings of the task forces and committees shall be open, except as otherwise provided by law.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2509. Rules of Order

All meetings of the board, committees, and task forces shall be conducted in accordance with Robert's Rules of Order, unless otherwise provided by law.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2511. Manner of Acting

The act of the majority of the members present at a meeting at which a quorum is present shall be the act of the board.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2513. Voting

Each member of the board entitled to vote as provided by law shall be entitled to one vote, which he must be present to cast. ~~Upon the demand of any member, the~~ **The** vote for officers and upon any question before the meeting shall be by viva-voce and shall be recorded in the meeting minutes.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Section 2515. Order of Business, Public Comments

A. The order of business for all meetings shall be as follows:

1. Roll call.
2. Reading and approval of minutes of preceding meeting.
3. Reports of officers.
4. Reports of committees or task forces.
5. Unfinished business.
6. Public comment.
7. New business.

B. The board shall receive public comments from interested individuals who have submitted cards requesting time to speak regarding an agenda item before the board, prior to taking a vote on such item. ~~Public comments shall be limited to three minutes for each individual, unless otherwise provided by the board.~~ The board may also allow for public comments at other times during a board meeting.

AUTHORITY NOTE: Promulgated in accordance with R.S. 49:220.1 et seq.

HISTORICAL NOTE: Promulgated by the Office of the Governor, Louisiana Recovery Authority, LR:32

Inquiries concerning the proposed rules may be directed to: Alesia Wilkins, General Counsel, Louisiana Recovery Authority, 525 Florida Street, Baton Rouge, Louisiana 70801.

Interested persons may submit data, views, arguments, information, or comments on the proposed rules in writing, to the Louisiana Recovery Authority, 525 Florida Street, Baton Rouge, Louisiana 70801, Attention: Alesia Wilkins, General Counsel, Louisiana Recovery Authority. Written comments must be submitted to and received by the Authority within 10 days from the date of this notice. A request pursuant to 49:953(A)(2) for oral presentation, argument, or public hearing must be made in writing and received by the Authority within 20 days of the date of this notice.